

**BARRY KEEL** 

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Your Ref:		Date:	14 Sep	tember, 2007	Telephone Enquiries	01752 307815	Fax 01752 304819
My Ref:	4/AC/KJ	Please a	ask for:	Katey Johns,	Democratic Support O	fficer	

## AUDIT COMMITTEE

## DATE: MONDAY 24 SEPTEMBER, 2007

TIME: 2.30 P.M.

# PLACE: COUNCIL HOUSE, PLYMOUTH (NEXT TO THE CIVIC CENTRE)

#### **Committee Members-**

Councillor Stevens, Chair Councillor Savery, Vice-Chair. Councillors Drean, Fox and Hutchings.

#### Independent Members-

Mr. R. Clarke and Mr. D. Fletcher.

#### Substitutes-

Any Member other than a Member of the Cabinet may act as a substitute member provided that they do not have a personal and prejudicial interest in the matter under review.

Members are invited to attend the above meeting to consider the items of business overleaf

Members and Officers are requested to sign the attendance list at the meeting.

BARRY KEEL CHIEF EXECUTIVE

#### AUDIT COMMITTEE

#### PART I (PUBLIC COMMITTEE)

#### AGENDA

#### 1. APOLOGIES

To receive apologies for non-attendance submitted by Committee Members.

#### 2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this Agenda.

#### 3. MINUTES

To confirm the minutes of the meeting held on 27 June, 2007.

#### 4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### 5. AUDIT COMMITTEE FORWARD WORK PLAN (Pages 9 - 12)

The Director of Corporate Resources will submit the Audit Committee's work plan to September, 2008.

#### 6. AUDIT COMMISSION ANNUAL GOVERNANCE REPORT TO FOLLOW

The Audit Commission will report on Audit Matters of Governance Interest (ISA 260) in relation to the Council's Financial Statements 2006/07.

## 7. PLYMOUTH CITY COUNCIL RESPONSE TO ANNUAL TO FOLLOW GOVERNANCE REPORT

The Director of Corporate Resources will provide a response to the Audit Commission's Annual Governance Report, outline changes made to the Statement of Accounts 2006/07, and ask Audit Committee to re-approve the Accounts.

#### 8. STRATEGIC RISK REGISTER - MONITORING REPORT (Pages 13 - 64)

The Director of Corporate Resources will provide a summary of the strategic risk monitoring exercise completed for the period January to July, 2007.

#### (Pages 1 - 8)

#### 9. INTERNAL AUDIT STRATEGY AND CHARTER

The Director of Corporate Resources will submit a report on the updated Internal Audit Strategy and Charter.

#### 10. WHISTLEBLOWING POLICY

#### (Pages 75 - 84)

The Director of Corporate Resources will submit a report updating the Council's policy "Public Interest Disclosure Act 1998 – Confidential Reporting Code".

#### PART II (PRIVATE COMMITTEE)

#### AGENDA

#### MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil